

### Interlibrary Loan Service: Comparison of I-Share and ILLiad

(More detailed information can be found at [library.wheaton.edu/ill](http://library.wheaton.edu/ill))

|                                     | I-Share  | ILLiad   |
|-------------------------------------|--|--|
| Who can use it?                     | Anyone with a Wheaton College ID and campus login.   |  |
| Coverage                            | <b>Over 80</b> academic libraries within IL  | Libraries worldwide  |
| What you can get                    | Circulating physical materials, such as books, scores, and DVDs  | Circulating physical materials and electronic articles or book chapters  |
| When to use it                      | If a physical item is not available at Buswell, and the item is available at an I-Share library, use I-Share to request it.  | If neither Buswell, nor another I-Share library has an item, use ILLiad to request it. All articles/chapters not available through Buswell are requested through ILLiad. |
| To place request                    | In the library catalog, find an item you want, and click the orange "Request Item Through I-Share" button.   | In the library catalog, find an item you want, and click the orange "Request Item Through ILLiad" or "Request document through ILLiad" button.                           |
| Account access                      | Click the "Wheaton/I-Share" account link in the "View & Renew Items" section in the upper left of the Buswell website homepage.  | Click the "ILLiad" account link in the "View & Renew Items" section in the upper left of the Buswell website homepage.   |
| Account login                       | Create an I-Share account login tied to the 14-digit barcode on college ID card  | Use campus Novell login  |
| Delivery times                      | Items typically arrive in 3 to 5 business days   | Physical items typically arrive in 5-10 business days, and digital items usually arrive within a few hours to 3 business days.   |
| Arrival notifications               | An email is sent when item is available.   |  |
| Loan period                         | 28 days for print items and 2 weeks for media.   | Loan periods for items vary depending on the lending library. Articles are available for 4 weeks.  |
| Renewals - possible?                | Faculty can renew print items 6 times; students and staff can renew print items 3 times. Media items can't be renewed.   | Renewal policy varies by the lending library. Typically 1 renewal is possible.   |
| Renewals - how to?                  | Renew items in your Wheaton/I-Share account; new due date will display if renewal is successful.   | Renew items in your ILLiad account; tentative new due date will display; email will be sent if item must be returned.  |
| Fees - to obtain items              | Borrowing is free. If there is an exception to this, Buswell will contact you.   |  |
| Fees - overdue items                | No overdue fines for I-Share items returned a little late.   | Fines are determined by the lending library.   |
| Fees - recalled items               | If an item is recalled, return it immediately.   | Overdue fine for recalled items is \$1.00 per day.   |
| Fees - overdue items assumed "lost" | Items significantly overdue will be billed as "Lost." Lost item fees vary by owning library. If item is subsequently returned, the lost item replacement fee is usually forgiven. Lost item processing fees or overdue fees usually still need to be paid. |  |
| Damage fees                         | Please respect library materials. Do not write in, highlight, or damage them. Libraries may assess fees for items disfigured by "study use." Remove post-its and notes before returning.   |  |
| Fees - Payment                      | Fees must be paid directly to the other I-Share library.   | Fees are billed to patron's account at Wheaton and must be paid at Wheaton.  |
| Blocking borrowing privileges       | Borrowing privileges will be suspended for patrons with outstanding issues.  |  |
| Request History                     | Once items are returned, no history is kept.   | Request history is saved and may be viewed in your ILLiad account.   |